



## Intel's Candidate Travel Expense Reimbursement Guidelines

Intel pays for services and expenses associated with an in-person interview that may require travel.

You will receive the notification from TripActions and SAP Concur when you're require to travel for an in-person interview.

- The notification from TripActions to book your flight, hotel and/or car through *TripActions Candidate Travel Booking Tool*.
- The notification from SAP Concur to submit your travel expenses through *SAP Concur Candidate Expense Reimbursement Tool*. Reference the [Intel Candidate Travel Expense Reimbursement Policy](#) for details on the reimbursable items and follow [Intel Candidate Travel Expense Reimbursement Process](#)

### Need Assistance?

- For support with travel bookings made through *TripActions Candidate Travel Booking Tool*
  - [Chat](#) (open the chat icon at right bottom corner) or [Email](#)
- For support with submitting expenses in *SAP Concur Candidate Expense Reimbursement Tool*, please contact your hiring manager.

To learn more about how your personal information will be used in *TripActions Candidate Travel Booking Tool* and *SAP Concur Candidate Expense Reimbursement Tool*, please review [Intel's Global Candidate Privacy Notice](#).