

Intel's Candidate Travel Expense Reimbursement Guidelines

Intel pays for services and expenses associated with an in-person interview that may require travel.

You will receive the notification from Navan and SAP Concur when you're require to travel for an in-person interview.

- The notification from Navan to book your flight, hotel and/or car through Navan Candidate Travel Booking Tool.
- The notification from SAP Concur to submit your travel expenses through SAP Concur Candidate Expense Reimbursement Tool. Reference the <u>Intel</u> <u>Candidate Travel Expense Reimbursement Policy</u> for details on the reimbursable items and follow <u>Intel Candidate Travel Expense</u> <u>Reimbursement Process</u>

Need Assistance?

- For support with travel bookings made through Navan Candidate Travel Booking Tool
 - <u>Chat</u> (open the chat icon at right bottom corner)
- For support with submitting expenses in SAP Concur Candidate Expense Reimbursement Tool, please contact your hiring manager.

To learn more about how your personal information will be used in *Navan Candidate Travel Booking Tool* and *SAP Concur Candidate Expense Reimbursement Tool*, please review Intel's Global Candidate Privacy Notice.

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